

TENDER DOCUMENTS

Tender procedure title: Continuous copper coating line



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1) Identification data

Tender identification details

Tender title	Continuous copper plating line
Tender regime	Tender procedure according to the Rules for Selection of Suppliers ref. No. 51773/16/61100 effective from 1 st October 2016
Date of sending of the notice of tender procedure commencement	26/10/2016
Estimated value of the contract	CZK 68,000,000.00 excluding VAT
Miscellaneous	The tender must be presented in the Czech or English language.

Contracting authority's identification data

Name:	Cooper-Standard Automotive Česká republika s.r.o.
Registered office:	Jamská 2191/33, Žďár nad Sázavou 1, 591 01 Žďár nad Sázavou
Company registration number (IČ):	25824031
Represented by:	Ing. Vlastimil Lacina

Identification details of the person entrusted with contracting activities

Name:	VIA ALTA a.s.
Registered office:	Okružní 963, 674 01 Třebíč
Company registration number (IČ):	26906741
Contact person:	Eliška Lisá
Contact e-mail:	lisa@via-alta.cz
Contact phone No.:	+420 776 753 930

2) Detailed specification of the subject of the contract and requirements of the contracting authority

CPV code	Type of work	Unit of measure	Scope
45311200-2	Installation and assembly of electrical equipment	Set	1

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The subject-matter of performance is complete supply of a continuous copper plating line.

The supply is described in detail in an appendix to the TD.

If the tender documents or appendices thereof contain particular commercial names, they only delimitate the required standard and the contracting authority allows for a different, comparable technical and quality solution.

3) Time and place of contract performance

Contracting authority's plant at the contracting authority's address. The time of performance is stipulated in the Draft Business Terms and Conditions.

4) Demonstration of qualifications

A supplier shall be considered qualified for fulfilling the contract if the supplier

- a) meets the basic qualifications pursuant to Section 74 of the Act
 - compliance with the qualification shall be evidenced by submitting of completed and signed Affidavit of the applicant, annexed to this Tender Documentation No.2.
- b) meets the professional qualifications pursuant to Section 77 of the Act
 - Compliance with the qualification pursuant Section 77 par. 1 ZZVZ shall be evidenced with A Certificate of Incorporation, if candidate is registered, or listing from other similar evidence where candidate is registered. Form of the evidence is a copy of an informative listing, not older than 90-days before the tender date.¹ Method of substantiation: plain copy of informative copy of entry not older than 90 days as of the day the tender is submitted
 - compliance with the qualification pursuant to Section 77 shall be evidenced by submitting of completed and signed Affidavit of the applicant, annexed to this Tender Documentation No.2.
- c) meets the technical qualifications pursuant to Section 79 of the Act.

The scope of the required information and documents according to section 79 part 2, letter b) of the Act:

 - To demonstrate the fulfilment of technical qualifications of the Contractor shall submit a list of significant supplies provided over the past 5 years before this tender. The list must include client's identification details, description of the performance, price, time and place of performance and client's contact

¹ Zadavatel doporučuje doložení formou PDF verze výpisu z portálu <http://portal.justice.cz/>

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details. The list shall be signed by the person authorized to act on behalf of the tenderer.²

A tenderer shall meet the technical qualification requirement if

- it proves installation of at least 5 metal plating lines using KCN in last 10 years and further
- if it proves experience with deliveries of water treatment plants - at least 5 lines in past 3 years.

d) is economically and financially qualified to perform the contract

- compliance with the qualification shall be evidenced by submitting of completed and signed Affidavit of the applicant, annexed to this Tender Documentation No.2.

In case that the qualification was obtained in abroad, it must be evidenced with documents issued by the law of the country in which they were obtained, according to the requirements of contracting authority (Section 81 of the Act).

5) Tender processing conditions and requirements

- a) The tender shall be submitted as 1 original document. The contracting authority further requests submitting of the tender as 1 PDF format copy on a CD (full tender including signatures).
- b) The tender shall be written in the Czech or English language. Submitting of other technical documents including language requirements is regulated in Appendix No. 4 to the CD hereof.
- c) The tender shall not include any overwritten text or corrections that could mislead the contracting authority. The contracting authority recommends the tender be secured against tampering with individual sheets.
- d) Content of the tender
 - a. Tender cover sheet
 - b. Proof of the tenderer's qualification
 - c. Signed draft contract for work
 - d. Technical specification of the offered performance – the tenderer shall include a description of the offered equipment which shall show meeting of the requirements stated by technical specifications attached to the Tender Documents
 - e. Other data included in the tender (guarantee period, tender validity, guarantee service specification – must be in conformity with Appendix No. 3 of the TD - Draft business conditions_copper coating)

² The contracting entity recommends that tenderers use the List of Major Contract form, which forms appendix to the Contract Documents hereof

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6) Tender price processing method

A tenderer shall specify its tender price for performance of the whole subject-matter of performance. The tender price shall be produced and created in line with the Tender Documents and itemized as follows:

- o design
- o production
- o purchased components
- o electric systems

The tender price shall be **»the highest admissible price«**.

The tender price shall be stated in CZK and broken down as follows: tender price excl. VAT (Value Added Tax), VAT separately (VAT rate according to effective legislation), and tender price incl. VAT.

The total tender price structured as specified above shall be shown on the tender cover page. All costs and expenditures incurred due to preparation and submitting of a tender shall be borne by the tenderer.

The price shall include all costs necessary for proper, complete and quality fulfillment of the subject of the contract, including all risks and influences related to fulfillment of the subject of the contract. The tender price must further include insurance, guarantees, taxes, customs, fees, inflation effects and any other expenses required for the contract to be implemented.

The contracting authority does not admit exceeding of the tender price excluding statutory changes of VAT rates.

7) Basic evaluation criterion and evaluation methods

The basic criterion for awarding the contract is the economic advantageousness of a tender. The evaluation sub-criteria are as follows:

evaluation sub-criterion	criterion weight in %
Tender price	100 %

A tenderer shall quote its tender price in CZK in the cover page and in the draft contract for work.

The contracting authority shall determine the standings according to the success of individual tenders, whereas the points shall be calculated using the formula below

$100 * (\text{most competitive tender} / \text{tender being assessed}) * \text{weight expressed as a decimal number}$

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8) Opening of tenders

Address for opening of tenders: Cooper-Standard Automotive Česká republika s.r.o., Žďár nad Sázavou 1, Jamská 2191/33

Tender opening date: 5/12/2016, 11:00

Participants of the envelopes opening can be only a candidate who submitted a bid within the deadline for submitting bids. A participation is defined pursuant to Section 110, part 1 of the Act. Opening of the envelopes can participate just one representative of the candidate. Representative of the candidate must be a member of the statutory representation or the applicant must submit a power of attorney to attend the opening of envelopes, signed by an authorized person to be able to act on behalf of the applicant.

9) Date and place for submission of tenders

Tender submission address: Cooper-Standard Automotive Česká republika s.r.o., Žďár nad Sázavou 1, Jamská 2191/33

Deadline for submission of tenders: 5th December 2016, 11:00 hours

A tenderer may deliver its tender during the whole period for submitting of tenders on business days between 08:00 h and 15:00 h. On the last day of the period, tenders shall be accepted up to 09:00 h. Tenders may be delivered in person or by registered mail (the date of physical reception of a tender at the address for submission of tenders is decisive in this matter). The delivered tenders shall be in sealed envelopes marked by the name of the contract "**Continuous Copper Plating Line**" and a sign **Tender DO NOT OPEN!**. The address to which the result of the award procedure may be sent shall be stated on the envelope.

Meeting of the deadline for submission of tenders shall be assessed according to the contracting authority's records.

10) Business terms and conditions

The Draft Business Terms and Conditions form Appendix No. 3 to the Tender Documents hereof. This draft contract for work shall be binding for the tenderer and the tenderer shall fill the document only at places where it follows from the text of the draft contract for work (parts highlighted in yellow). In the case of discrepancy between the data contained in individual parts of the Tender Documents hereof, the data contained in this contract for work shall be decisive for preparation of a tender.

11) Tender option requirements

The contracting authority does not allow any tender options.

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12) Provision of additional information and inspection of the place of performance

Tenderers shall be entitled to request additional information to tender conditions. The contracting authority must receive the written request at least 6 business days before the tender submission deadline. The contracting authority shall send the requested additional information on the terms of reference no more than 4 business days after the delivery a request. The contracting authority may also provide the tenderers with additional information about the tender conditions without any prior request. The contracting authority shall publish the additional information including the exact wording of the request at the contracting authority's profile and at the same time communicate it immediately to all currently known tenderers. Send your additional information requests or inquiries about the possibility of inspecting the place of performance to:

Eliška Lisá

VIA ALTA a.s., Okružní 963, 674 01 Třebíč

tel No.: +420 776 753 930 / 568 846 601

e-mail: lisa@via-alta.cz

13) Other terms and conditions

- Pursuant to Section 2(e) of Act No. 320/2001 Coll., on Financial Control in Public Administration, the selected supplier is an entity obliged to cooperate in the exercise of financial control.
- The company declares that this tender procedure is neither a public tender, nor a public promise and that it does not concern a public procurement contract implemented pursuant to Act No. 134/2016 Coll.
- The contracting authority reserves the right to cancel the tender procedure.
- The contracting authority reserves the right to refuse all submitted tenders.
- A tenderer may submit one tender only. If a tenderer submits more tenders, either individually or jointly with other suppliers, or if the tenderer submits a tender and is simultaneously registered as a subcontractor used by another supplier, then the contracting entity shall reject all tenders submitted by such a tenderer.
- The draft contract must not exclude or limit in any way the contracting entity's entitlements or requirements stated in the Tender Documents hereof. If it be to the contrary, such tender shall be regarded as inadmissible.

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14) Appendices

Appendix No. 1 - Sample cover sheet

Appendix No. 2 - User's affirmation of fulfilment of the qualification criteria

Appendix No. 3 – Draft Business Terms and Conditions

Appendix No. 4 - Technical specifications of the subject of performance

Appendix No. 5 – List of major contracts

25/10/2016


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Ing. Vlastimil Lacina
Cooper-Standard Automotive Česká republika s.r.o.